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Interim Head: Miss Clare McFlynn Deputy Head: Mr Paul Miller

9th November 2011

Dear Parents

Year 5 Residential Trip to Aylmerton Field Study Centre on 9th -12th March 2012

We are writing to let you know that we have booked a long weekend to Aylmerton Field Study Centre in Norfolk which we hope everyone in Year 5 will attend. Here the children get the chance to further their Rivers topic by studying the River Glaven and Blakeney marshes and dunes – stopping to visit the seals! They will also be trying different pirate activities such as the low ropes and zip wire. There will be many other activities to make a very busy weekend!

We have booked the Aylmerton centre for the weekend of the 9th- 12th March 2012; the cost will be approximately £136, depending on the number of children and staff attending. In order to secure the provisional booking, we require a **non-refundable deposit of £50.00 to be paid by Friday 18th November 2011.**

Please complete and return the tear off slip below together with the £50 deposit if you wish to secure a place on the Year 5 Aylmerton residential journey. Cheques should be made payable to Morgans Primary School. A payment card will be issued and a suggested payment timetable for the remaining £86 is given below. You are, of course, welcome to make payments at other times to suit your circumstances but the balance must be paid in full by **Friday 6th January 2012** to allow the school to make the required scheduled payments to Aylmerton. Any payments received after this deadline will incur an additional £5 administration fee.

1) £50 – 18th November 2011 2) £50 - 9th December 2011 3) £36 – 6th January 2012

We need to ask you for this voluntary contribution to cover the cost of the trip, which includes 50p as your annual insurance payment for off-site visits. Please understand, that unless sufficient funds are received we may have to cancel the trip. If you are struggling to make payments, please do speak to Mrs Spicer, the Finance Officer, who will be happy to make arrangements that suit your family circumstances.

There will be a parents' evening during the spring term (a date to be arranged) when full details of the weekend's events plus kit lists etc will be available. If you have any general queries before this meeting, please speak to your child's teacher.

Yours sincerely,

Mr Miller

Mrs Jackson

Miss Brown

Class Teachers



Child's Name _____

Class _____

Year 5 Visit to Aylmerton Field Study Centre 9th-12th March 2012

I would like my child to participate in the Year 5 visit to Aylmerton Field Study Centre.

I enclose a non-refundable deposit of £50.00 as requested and undertake to pay the balance by 6th January 2012.

Signed : Parent/Guardian

Dated:

